



IAATI (UK) Constitution & Rules
25th May 2010 (revised 13th May, 2012)

ARTICLE I: NAME AND OBJECT

SECTION 1: NAME
SECTION 2: OBJECT
SECTION 3: AREA

ARTICLE II: MEMBERSHIP

SECTION 1: ACTIVE MEMBER
SECTION 2: ASSOCIATE MEMBER
SECTION 4: LIFE MEMBERSHIP
SECTION 5: TERMINATION
SECTION 6: APPLICATION FOR MEMBERSHIP
SECTION 7: MEMBERSHIP DUES

ARTICLE III: ELECTIONS - TERMS OF OFFICE

SECTION 1: OFFICERS
SECTION 2: EXECUTIVE BOARD
SECTION 4: TERMS OF OFFICE
SECTION 5:
SECTION 6: REGIONAL REPRESENTATIVES

ARTICLE IV: GOVERNMENT

SECTION 1; EXECUTIVE BOARD
SECTION 2: DUTIES AND POWERS
SECTION 3: PRESIDENT
SECTION 4: FIRST VICE PRESIDENT
SECTION 5: SECOND VICE PRESIDENT
SECTION 6: SECRETARY
SECTION 6(a): MEMBERSHIP SECRETARY
SECTION 7: TREASURER
SECTION 8: AUDITOR
SECTION 9: EDITOR
SECTION 10: DIRECTORS
SECTION 11: MEETINGS
SECTION 12: GENERAL VOTING
SECTION 13: STANDARD OPERATION PROCEDURES MANUAL



ARTICLE V: FINANCE

SECTION 1; FINANCE

SECTION 2; FUNDS

SECTION 3: EXPENDITURE

SECTION 4: AUDIT

ARTICLE VI: AMENDMENTS

SECTION 1: REQUIREMENTS

ARTICLE VII: DISSOLUTION OF THE BRANCH

SECTION I: DISSOLUTION

SOP 1 — STANDING OPERATING PROCEDURES

SOP 2 - UK BRANCH BOARD MEETINGS

SOP 3 - MEMBERSHIP

SOP 4 — ANNUAL GENERAL MEETINGS

SOP 5 - BOARD MEMBERSHIP

SOP 6 - CONFLICTS OF INTEREST

SOP 7 — EDITOR'S DUTIES AND RESPONSIBILITIES

SOP 8 — IT MANAGER'S DUTIES AND RESPONSIBILITIES

SOP 9 — AWARDS

SOP 10 - NOMINATIONS FOR INTERNATIONAL BOARD MEMBERSHIP



ARTICLE 1: NAME AND OBJECT

SECTION 1: NAME

This Organisation will be known as the United Kingdom Branch of the International Association of Auto Theft Investigators, hereinafter referred to as the United Kingdom Branch.

The name of the Association shall not be used publicly by any member, other than by the use of the membership card for identification purposes, without the express written permission of the Executive Board. This shall not restrict the Officers, Agents or Appointees of the Association from using the Association name to carry on the duties of their office. No Officers or members of the Association may act in the name of the Association to endorse any product or service nor shall the Association's seal or logo be used in any advertisement of any product or service without prior written approval of the Executive Board of the Branch and the Executive Board of IAATI.

All members of the United Kingdom Branch must be members of the International Association of Auto Theft Investigators.

SECTION 2: OBJECT

The objectives and purposes of the United Kingdom Branch shall be:

- (a) To unite for mutual benefit those persons who are eligible for membership as specified under Article 2.
- (b) To provide an exchange of technical information and development.
- (c) To co-operate with all law enforcement Agencies and Associations who are engaged in the prevention, detection and suppression of vehicle theft and kindred crimes.
- (d) To encourage high professional standards of conduct among Auto Theft Investigators and to continually strive to eliminate all factors which interfere with the administration of justice.
- (e) To support and not supersede the use of the International Constitution and By-laws with the understanding that the basis of the authority of this Constitution is the IAATI Constitution and Bylaws which will at all times be adhered to.

SECTION 3: AREA

The United Kingdom Branch shall include England, Scotland, Wales and Northern Ireland, and such other Countries as may be approved for inclusion by the IAATI



ARTICLE II: MEMBERSHIP

SECTION 1: ACTIVE MEMBER

The following are eligible for membership of the United Kingdom Branch

Any representative of a duly authorised Law Enforcement Agency, administrators and agents employed full time in a Vehicle Registration Function or a Governmental Vehicle Regulatory Function, administrators and employees of any Insurance Crime Prevention Panel, and similar organisations and any person retired from one of the foregoing Agencies.

Also, any representative of any company, business organisation or philanthropic endeavour known or believed to be beneficial to the best interests and objectives of the Association to include representatives of the Motor Manufacturers, the Vehicle Industry and Security Associations.

To be eligible for membership they must contribute an annual sum not less than that of the stated membership fee and be not less than 18 years of age.

Membership shall be granted at the discretion of both the United Kingdom Branch and the Executive Board of IAATI. Applications for persons who are refused membership shall be returned to that person with a letter of explanation

SECTION 2: Intentionally Blank

SECTION 3: Intentionally Blank

SECTION 4: LIFE MEMBERSHIP

The Branch may confer life membership upon any member who has rendered distinctive service to the Branch and its purposes. Nominations will be made by the Executive Board at any Annual General Meeting and must then be approved by a majority vote of the members present at the Annual General Meeting. All past Presidents shall become life members at the conclusion of their term of office as President. Life members will have all the privileges of an active member but without payment of annual dues.

SECTION 5:

TERMINATION

Membership in the Association shall be terminated by (1) voluntary withdrawal or (2) when a member is in arrears with dues or other obligations to the Association or (3) by a two thirds (2/3rds) majority vote of the Executive Board when the Board in its discretion determines that a member has exhibited conduct inconsistent with the objectives or qualifications of the Association.



The Branch President shall appoint a three-member Membership Committee to initiate such reviews of investigation, except in the cases of termination by voluntary withdrawal or for non-payment of dues.

The Executive Board shall also give such member due notice and an opportunity to be heard before any such termination, probation, censure or suspension of membership takes place. Any termination, probated, censured or suspended member may be re-instated by a two-thirds (2/3rds) majority vote of the Executive Board.

SECTION 6:

APPLICATION FOR MEMBERSHIP

Application for active membership shall be made to the United Kingdom Branch with the recommendation of an active or life member of IAATI or the provision of suitable references or curriculum vitae'.

SECTION 7:

MEMBERSHIP DUES

Membership dues shall be the same as IAATI. A small levy may be imposed by the Branch and is separate from any portion of dues specified by IAATI. All dues shall be payable direct to IAATI in advance of January 1st each year or as collected, and as prescribed by the Executive Board of IAATI (except for the United Kingdom levy that shall be retained by the United Kingdom Branch Treasurer).

ARTICLE III: ELECTIONS - TERMS OF OFFICE

SECTION 1:

OFFICERS

The Officers of the United Kingdom Branch shall be the President, First Vice President, Second Vice President, Secretary, Treasurer and Membership Secretary.

SECTION 2: EXECUTIVE BOARD

The Executive Board of the United Kingdom Branch shall be composed of the Officers and a minimum of five and a maximum of eight elected Directors. The Branch President shall be the Chairman.

SECTION 3: Intentionally Blank

SECTION 4:

TERMS OF OFFICE



www.iaati.org.uk

The period of office for the Officers and Executive Board of the United Kingdom Branch shall normally be from the end of subsequent conferences in the Spring of each year or until an election of Officers is called. Should a conference not be held in the spring of any year then the President shall set an election date in accordance with SOP. The election will be by postal vote and nominations for positions on the Executive Board must be received by the Secretary within thirty days of an election being called. Any member of the UK Branch may stand for membership of the Executive Board. No person may stand for more than one post in any one election. Nothing in this chapter shall require the Association to elevate any officer to next highest officer during any election. No elected President shall serve more than three consecutive, one year terms of office.

SECTION 5:

VACANCIES

In the event of a vacancy occurring among Officers between 1st January and 31st December, the vacancy may be filled by appointment by the President with the concurrence of the Executive Board and shall hold office only until the next called election is completed.

SECTION 6:

REGIONAL REPRESENTATIVES

The Board shall have powers to appoint regional representatives who must act under the direction of the President.

ARTICLE IV: GOVERNMENT

SECTION 1:

EXECUTIVE BOARD

The government of the United Kingdom Branch shall be vested in its Executive Board. A simple majority of the elected Executive Board of the Branch shall constitute a quorum.

SECTION 2:

DUTIES AND POWERS

The Board shall have full powers to initiate and transact all business necessary to the existence of the United Kingdom Branch and the observance of its purposes.



SECTION 3:

PRESIDENT

The President shall be the Chief Executive Officer of the United Kingdom Branch. It shall be the responsibility of the President to supervise and co-ordinate the activities of the United Kingdom Branch and to preside at the meetings of the Branch. The President shall appoint appropriate individuals and Committees when necessary and shall require reports from each as he deems fit. The President, through regular communications with the other officers of the Association, shall assure himself that the responsibilities of the other officers are being properly fulfilled.

SECTION 4:

FIRST VICE PRESIDENT

In the absence of the President, the First Vice President shall be the Chief Executive Officer and shall act as such. The First Vice President shall also act as Chairman of the Finance Committee.

SECTION 5:

SECOND VICE PRESIDENT

In the absence of the President and First Vice President, the Second Vice President shall be the Chief Executive Officer and act as such. The Second Vice President shall also act as the Chairman of the Constitution and Bylaws Committee and the Education and Training Committee.

SECTION 6:

SECRETARY

The Secretary of the United Kingdom Branch shall be elected annually by the Executive Board. The Secretary shall keep records and Minutes of any official meeting of the Association in accordance with Robert's Rules of Order, the Constitution and Standing Operating Procedures manual and all other documents and items of value entrusted to him. It shall be the Secretary's duty to receive and acknowledge all communications of the Branch addressed to him, or that may be submitted to him by the Officers of the Executive Board of the Branch and to perform such duties as are assigned by the President and make available all previous Minutes and communications for inspection when requested to do so at any Meeting.

SECTION 6(a)

MEMBERSHIP SECRETARY



The Membership Secretary shall be elected annually by the Executive Board. The Membership Secretary will maintain and be responsible for a role of the United Kingdom Branch membership. He will be responsible for updating the International data on UK Membership, with the International Executive Director. The UK Membership Secretary will also, liaise with the UK Branch Treasurer on membership matters and dues.

SECTION 7:

TREASURER

The Treasurer shall be the custodian of the funds of the Branch and shall disburse such funds by cheque as herein authorised and in the manner approved by the Executive Board for the purposes that promote the welfare and objectives of the Association. He shall render a complete summary of all income, disbursement and balances whenever requested by the Executive Board and to the members at each Annual General Meeting. A written copy of the report shall be made available to any member upon request.

A Statement of Accounts shall be provided to the Association membership each year.

SECTION 8:

AUDITOR

The Accounts will be subject to audit by the Finance Committee and approved by the Annual General Meeting and may also be audited by an independent professional auditor approved by the Annual General Meeting.

SECTION 9:

EDITOR

The Editor will be responsible for the publication of a magazine or newsletter, liaising with the printers and selling advertising space. The Editor will vet any advertisements prior to inclusion in the magazine or newsletter and reject unsuitable material.

SECTION 10:

DIRECTORS

The Directors will be elected from members of the United Kingdom Branch. They shall be members of the Executive Board and its Committees in the running of the Branch and shall be entitled to attend Officers' Meetings.



SECTION 11:

MEETINGS

The Executive Board may meet at any time or place upon the reasonable call of the President or at the request of five members of the Executive Board. Committees may meet upon the call of the Committee Chairperson, at a time and place designated by the Committee Chairperson and in concurrence with the President.

SECTION 12:

GENERAL VOTING

In any issue before the Association, active, associate and life members may vote and only one vote per active, associate or life member shall be allowed with no proxy votes permitted. Postal votes may be organised with the specific authority of the Executive Board.

SECTION 13:

STANDARD OPERATION PROCEDURES MANUAL

The United Kingdom Branch shall create a Standard Operating Procedures Manual that complies with that of IAATI, but shall be specific to the United Kingdom Branch of the International Association of Auto Theft Investigators. It shall describe the operating procedures of the Association, including responsibilities of elected and appointed officers, the Annual Meeting and its activities and any other item deemed appropriate. The manual may be amended by a majority vote of the Executive Board. The contents of the manual shall be binding on all members and persons affected.

ARTICLE V: FINANCE

SECTION 1: FINANCE

The United Kingdom Branch shall constitute and operate as a non-profit making organisation.

SECTION 2: FUNDS

Any funds paid to the United Kingdom Branch shall be properly deposited by the Treasurer into the United Kingdom Branch accounts) and shall be accounted for using generally accepted accounting practices.



SECTION 3:

EXPENDITURE

It shall take the signature of the Treasurer and one other elected Officer to make any expenditure from the account(s) of the United Kingdom Branch over the sum of £250. All expenditures shall be funded through an Executive Board approved budget. The budget shall be approved by the membership at the Annual General Meeting.

SECTION 4:

AUDIT

The Executive Board shall ensure that an audit of the Treasurer's records takes place annually. A copy of the accounts shall be sent to the President of the United Kingdom Branch in each year and, upon request, to any member of the United Kingdom Branch.

ARTICLE VI:

AMENDMENTS

SECTION 1:

REQUIREMENTS

This Constitution and By-laws may be amended at any meeting of the Branch by a vote of two thirds (2/3rds) of the active or associate branch members present, provided:

- (a) The proposed amendment is disseminated to the general membership through normal written communications at least thirty (30) days prior to the meeting.
- (b) The proposed amendment is presented in a form consistent with, and without conflict to, the remainder of the existing Constitution and By-laws of the Branch and the International Association of Auto Theft Investigators.
- (c) All amendments must be approved by the IAATI. Board prior to implementation

ARTICLE VII: DISSOLUTION OF THE BRANCH

SECTION 1:

DISSOLUTION

In the event of the dissolution of the United Kingdom Branch, whether voluntary or involuntary, no member shall be entitled to any share in the distribution or division of its remaining property or its assets and the balance of all monies and other property received by the Branch from any source, after payment of all debts and obligations of the Branch, shall be transferred to the International Association of Auto Theft Investigators' Executive Board. The International Board may further appoint a receiver to provide for any distribution or division.



SOP 1 - Standing Operating Procedures

Standing Operating Procedures (SOPs) are the regulations by which the Branch is governed. These are in addition to the Constitution. The Constitution shall take precedence in case of a conflict.

Amendments or additions to the SOPs must be submitted to an Executive Board meeting prior to debate and voting. Any changes require a majority of the Board present at the meeting and shall be recorded in the minutes.

The master copy of the SOPs shall be held by the secretary.

Any member shall be entitled to see the SOPs.

SOP 2 - UK Branch Board Meetings

The Executive Board of IAATI UK will meet a minimum of three times a year. The date, location and time shall be circulated by the secretary a minimum of three weeks before the meeting.

Executive Board meetings will be carried out in a way that conforms to normal known procedures appertaining to UK law. In matters of dispute then reference to Roberts Rules of Order can be made. However, if this fails to settle a dispute in procedure, the Branch President will decide what he considers to be the correct procedure.

The minutes of each meeting shall be accepted as a true record of the meeting by the board and shall then be signed and dated by the President. This copy will be held by the secretary for any future reference.

Agenda for Executive Board meetings will be the responsibility of the President and Secretary. Matters for the agenda will be submitted to either prior to the scheduled Board meeting.

Past presidents and the Editor may attend Executive Board meetings. This shall be in a non-voting capacity unless they are current Executive Board members.

SOP 3 - Membership

Any membership application shall be passed to the Membership Secretary. The Membership Secretary shall ensure the application contains sufficient information to enable a judgement on the membership of the applicant.

Where the applicant is clearly of good standing and appropriate to be a member then the Membership Secretary shall proceed with the application.



Where there is any doubt about the applicant, the application shall be referred to the Executive Board for consideration. The Board decision shall be record in the Board Meeting minutes.

In the case of refusal of membership, the Membership Secretary shall write to the applicant informing them of the decision.

The IAATI Executive Board (International) may veto the decision of the Branch to appoint any member if they so desire.

Where it is believed that a member has exhibited conduct inconsistent with the objectives or qualifications of the Association then the Executive Board shall investigate the allegations. The member shall be given the opportunity to give evidence in his defence. Following the investigations, the Board may terminate membership by a two thirds majority vote.

SOP 4 - Annual General Meetings

The Branch shall hold an AGM once per year and within fifteen months of the previous AGM

The location and timing of the AGM shall be decided by the Executive Board and communicated to the members at least 30 days in advance of the meeting. The location and timing shall be such as to facilitate maximum attendance at the meeting.

Any member may submit an agenda item, which must be received by the secretary at least 14 days before the meeting.

Providing the above is followed, there is no fixed quorum for the AGM. Votes are by simple majority with the Chairman holding any casting vote.

Fixed agenda items shall be:

- Declaration of new Board Members and Officers.
- Presentation of accounts.
- Approval of auditor.
- Approval of budget

SOP 5 - Board Membership

The Branch Executive Board consists of 6 Officers and between 5 and 8 ordinary members. The term of office of all Board Members is nominally one year.

The date of elections shall be set by the President and will normally be within fifteen months of the previous elections. Wherever possible, the term of office will run to the end of the Branch's Spring conference.



The Secretary shall be elected annually by the Board. The Membership Secretary shall be elected annually by the Board. These Board elections will normally take place at the first Board meeting after the main election. These positions may be filled by any IAATI branch member.

The main election of the other officers and the ordinary Board members will be by postal vote of all members.

The election shall be called at least 60 days before the end of the terms of office. Nominations for Board membership or Officers shall be received by the Secretary within 30 days of an election being called. Any member of the UK Branch may stand for membership of the Executive Board. No person may stand for more than one post in any one election.

Members shall indicate their intention to stand by completing the form and forwarding it to the Secretary by the due date. Candidates' details for circulation shall be copied directly from the form without modification and may either be on the ballot paper or on a separate sheet depending on the number of candidates standing. The Board reserves the right to disallow any statements made by candidates where it believes them to be misleading.

The Secretary shall compile the nominations and forward voting papers to all members. All voting papers shall be returned within three weeks of their dispatch from the Secretary. Any voting papers received after this date will be discarded. Voting papers will be received and counted by an independent scrutineer (who is not a member of IAATI) appointed by the Board. In the event of any vacancy in the Executive Board, the president may fill this post by appointment until the next elections.



Request to Stand as Officer or Executive Board Member of IAATI (UK).

All information included on this form may be provided to members as part of the election process.

Name:

Include any pre and post nominals.

Membership Number:

Position for which you wish to stand:

- President*
- First Vice President*
- Second Vice President*
- Treasurer*
- Secretary
- Membership Secretary.

Executive Board Member

Information supporting your request to stand.

Maximum 100 words (any extra will be truncated on the ballot form).

Signature:

Date:



IAATI (UK) Election of Officers and Executive Board. Ballot Form

Indicate with a cross your chosen candidate(s)

You may vote for one (1) candidate for each Officer position.

You may vote for up to eight (8) Executive Board members.

Any other mark on the ballot paper will constitute a spoiled ballot paper and your votes will be void.



President	
Name Candidate 1	
Name Candidate 2	

First Vice President	
Name Candidate 1	
Name Candidate 2	

Second Vice President	
Name Candidate 1	
Name Candidate 2	

Treasurer	
Name Candidate 1	
Name Candidate 2	

Executive Board Member	
Name Candidate 1	
Name Candidate 2	
Name Candidate 3	
Name Candidate 4	
Name Candidate 5	
Name Candidate 6	
Name Candidate 7	
Name Candidate 8	



SOP 6 - Conflicts of Interest

This SOP applies to directors and officers of IAATI UK, and should be read in conjunction with the Register of Interests, & Declaration of Interests form.

Why we have a policy Directors and officers have a moral obligation to act in the best interests of the organisation.

Conflicts of interests may arise where an individual's personal or family interests and/or loyalties conflict with those of the organisation. Such conflicts may create problems and may:

- Inhibit free discussion;
- Result in decisions or actions that are not in the interests of the organisation;
- Risk the impression that the organisation has acted improperly.

The aim of this policy is to protect both the organisation and the individuals involved from any appearance of impropriety.

The declaration of interests Accordingly, we are asking directors and officers to declare their interests, and any gifts or hospitality received in connection with their role in the organisation. A declaration of interests' form is provided for this purpose, listing the types of interest you should declare.

To be effective, the declaration of interests needs to be updated at least annually and also when any changes occur. Where practical the register may be reviewed prior to any board meetings.

If you are not sure what to declare, or whether/when your declaration needs to be updated, please err on the side of caution. If you would like to discuss this issue, please contact the IAATI secretary for confidential guidance.

Interests will be recorded on the board's register of interests, which will be maintained by the organisation's secretary. The register will be accessible by all directors and officers. Data Protection The information provided will be processed in accordance with data protection principles as set out in the Data Protection Act 1998. Data will be processed only to ensure that directors and officers act in the best interests of the organisation. The information provided will not be used for any other purpose.

What to do if you face a conflict of interest If a director or officer believes that a Conflict of Interest may exist, they should declare their interest at the earliest opportunity and withdraw from any subsequent discussion. The same applies if you face a conflict for any other reason; you may, however, participate in discussions from which you may indirectly benefit, for example where the benefits are universal to all users, or where your benefit is minimal.

If you fail to declare an interest that is known to the secretary and/or the president of the board, the secretary or president will declare that interest.



Decisions taken where a director or officer has an interest

In the event of the board having to decide upon a question in which a director or officer has an interest, all decisions will be made by vote, with a simple majority required. A quorum must be present for the duration of the discussion and decision; interested parties will not be counted when deciding whether the meeting is quorate. Interested board members may not vote on matters affecting their own interests.

All decisions under a conflict of interest will be recorded by the secretary and reported in the minutes of the meeting. The report will record:

- The nature and extent of the conflict;
- An outline of the discussion;
- The actions taken to manage the conflict.

Where a director or officer benefits from the decision, this will be reported in the annual report and accounts.

Managing contracts

If you have a conflict of interest, you must not be involved in managing or monitoring a contract in which you have an interest. Monitoring arrangements for such contracts will include provisions for an independent challenge of bills and invoices, and termination of the contract if the relationship is unsatisfactory



www.iaati.org.uk

IAATI UK Declaration of Director/Officer Interests

I (name):

as director/officer of The International Association of Auto Theft Investigators UK Branch have set out below my interests in accordance with the organisation's conflicts of interest policy.

Category	<i>Please give details of the interest and whether it applies to yourself or, where appropriate, a member of your immediate family or some other close personal connection</i>
Current employment and any previous employment in which you continue to have a financial interest.	
Appointments (voluntary or otherwise) e.g. trusteeships, directorships, local authority membership, tribunals etc.	
Membership of any professional bodies, special interest groups or mutual support organisations.	
Investments in unlisted companies, partnerships and other forms of business, major shareholdings and/or beneficial interests.	
Gifts or hospitality offered to you by external bodies and whether this was declined or accepted in the last twelve months.	
Any contractual relationship with the organisation.	
Any other conflicts that are not covered by the above.	

To the best of my knowledge, the above information is complete and correct. I undertake to update as necessary the information provided, and to review the accuracy of the information on an annual basis. I give my consent for it to be used for the purposes described in the conflicts of interest policy and for no other purpose.

Signed

Position

Date



SOP 7 – Editor’s Duties and Responsibilities

The UK Branch editor will have discretion over material to be published in any UK Newsletter/Magazine. In matters of doubt regarding suitable content, the Editor will inform the Branch President who will, if necessary, consult the Executive Board on items that are brought to his attention.

SOP 8 – IT Manager’s Duties and Responsibilities

The UK Board member who has the responsibility of IT matters concerning the Branch, will be solely responsible for supervising all additions to the UK Branch web site. This includes other matters concerning outside bodies involved in joint ventures with the UK Branch web site. The Branch President will be consulted where necessary to approve matters of content not previously covered. If necessary, the President will inform the Board or consult board members on such a matter.



SOP 9 – Awards

IAATI UK will promote awards, utilising the Alliance magazine, website and annual conference.

These Awards will be known as:

- The Keith English Award of Merit
- Peter Leigh Plant Award
- Jim McNulty Study/Tour Bursary

These Awards will be open to all IAATI members and also non-IAATI members. It is anticipated that these awards will be presented at the Annual Conference or AGM of the Branch.

The awards need not be presented if there is no suitable candidate.

The Branch Secretary will be responsible for the receiving of nominations for each award, and will then collate them to be presented to the Board for a decision on the award, at the Board meeting prior to the presentation of the Awards.

Keith English Award of Merit

This award is presented in the memory of Keith English who was one of the founding members of IAATI Europe, before the two Associations split. Keith English died in a road traffic accident whilst on his way from carrying out a car examination.

The Award of Merit will be a Rose Bowl, inscribed with the name of the winner and the year and is presented to an individual, group, association or company, who has shown distinction in the investigation, prevention or detection of motor vehicle crime, involving motor cars, motorbikes, caravans.

IAATI Plant Award

This award is presented in the memory of Peter Leigh, who was a member of IAATI UK, and was involved in the investigation of plant theft, farm machinery, trailer theft, and industrial machinery.

The award will be either an inscribed Port Decanter if the Award is to an individual or a large crystal plaque if the Award is presented to a group, association or company.

The Plant Award will be presented to an individual, group, association or company who have shown distinction in the investigation, prevention or detection of plant theft, which includes, farm machinery, tools, construction machinery and trailers.



Study/Tour Bursary

IAATI UK each year offers an annual study/tour bursary of £1,000.

The bursary has now been launched in the name of Jim McNulty who was a past Director of IAATI, and who died.

This bursary is offered each year to a member or non-member of IAATI UK to fund or part fund a project in relation to the auto-theft issues, prevention issues or detection issues. Initially the bursary was to fund an overseas project, but this has now been changed to encompass any project in this country also.

The condition of the bursary is that any report or article will be the property of IAATI UK, and will be presented to the Annual Conference following the conclusion of the project.



SOP 10 - Nominations for International Board Membership

Any Branch member wishing to apply for any vacant International Board position must have his application approved by the UK Executive Board. The member must inform the Board he/she wishes to make an application for an International position. This procedure will safeguard the UK Branch from frivolous and or malicious applications from the membership that could undermine the integrity of the UK Branch. The UK President will inform the International Nomination Committee, that an UK member will be making an application for an International position in person at the International Conference. This application has the backing of the UK board.

SOP 11 – Board Expenses

Board members of IAATI (UK) shall be entitled to reclaim reasonable expenses incurred during the course of their duties. These expenses shall relate directly to costs incurred and shall not include any recompense for time or labour.

Unless previously authorised by the Board, all expense claims shall be authorised by the President or a Vice-President.

Standing Items approved by the Board currently include:

- Travel to/from Board Meetings.
- President's expenses.
- Expenses incurred by the Conference organiser.
- Items incurred by Officers in their duties such as postage (on production of a receipt).

Mileage costs are currently refundable at the rate of 35p / mile.

Where possible a receipt should be provided for any expenses.

Any claims shall be made to the Treasurer on the Expenses Form.

